

# Sans Souci Public School Canteen January 2022

## OUR GUIDE TO ONLINE ORDERING

- To setup an account go to: [www.munchmonitor.com](http://www.munchmonitor.com)
- Click LOGIN then REGISTER
- Enter School ID: sanssoucips
- Enter PASSWORD: munch2219
- Click SUBMIT then follow the prompts to CREATE your ACCOUNT.
- CALL MUNCH MONITOR on 1300 796 190 for further assistance.
- ONLINE ORDERS cut off 8.30am.
- Cost per family per term \$5.00

Sushi and Vietnamese Rice Paper Roll must be ordered online only.

- Monday cut off time is 12 Midday for Tuesday orders
- Thursday cut off time is 12 Midday for Friday orders

**LUNCH ORDERS ARE ONLY ACCEPTED THROUGH MUNCH MONOTOR ONLINE ORDERING SYSTEM  
WE ARE UNABLE TO ACCEPT CASH OR PHONE LUNCH ORDERS THANK YOU FOR UNDERSTANDING**

## CANCELLING YOUR CHILDS ORDER

Orders for the day can be cancelled right up until 8.30am cut-off time online each morning if your child will be absent from school.

To cancel the order:

Log into your account and open the order page again you will see a **Deletion Button** at the bottom of the order page, select Delete Order and the order will be cancelled & the funds will be returned to your account immediately.

## CLOSING YOUR ACCOUNT

If you are leaving the school or wish to close your account and have money on your Munch Monitor account, please contact via email [admin@munchmonitor.com](mailto:admin@munchmonitor.com) or call them on 1300 796 190 to arrange for the money to be transferred back into your account.

## ONLINE UNIFORM SHOP

To place an order for sports uniform, bags, library bags, hat & caps through MM please click on the tab Uniform Shop and order what you require, please note these will be delivered to the office after 12pm for collection only.

Exchanges can be made if incorrect size has been ordered but must be with tags and original packaging on otherwise, we will not be able to exchange your purchase,

## ONLINE ORDERING HANDY HINTS

- MM online orders close at 8.30am.
- Sushi & Rice Paper Roll orders close 12pm Monday for Tuesday menu & Thursday for Friday menu.
- To avoid the system being slow due to overwhelming orders from all schools we suggest you place your lunch orders before 8am or make your morning easier and order the night before. You can even order up to a month in advance.
- If your child is away sick you can cancel the order for the day online by 8.30am.
- If you have not received confirmation, please check your junk mail or contact MM so they can correct the issue.
- On the rare occasion the MM system is unavailable please organise your child's lunch for the day while the problem is resolved.
- If you are having trouble with the MM system, please contact MM directly.

**Munch Monitor's Phone Number 1300 796 190**