

How to **Access Google Classroom from Home**



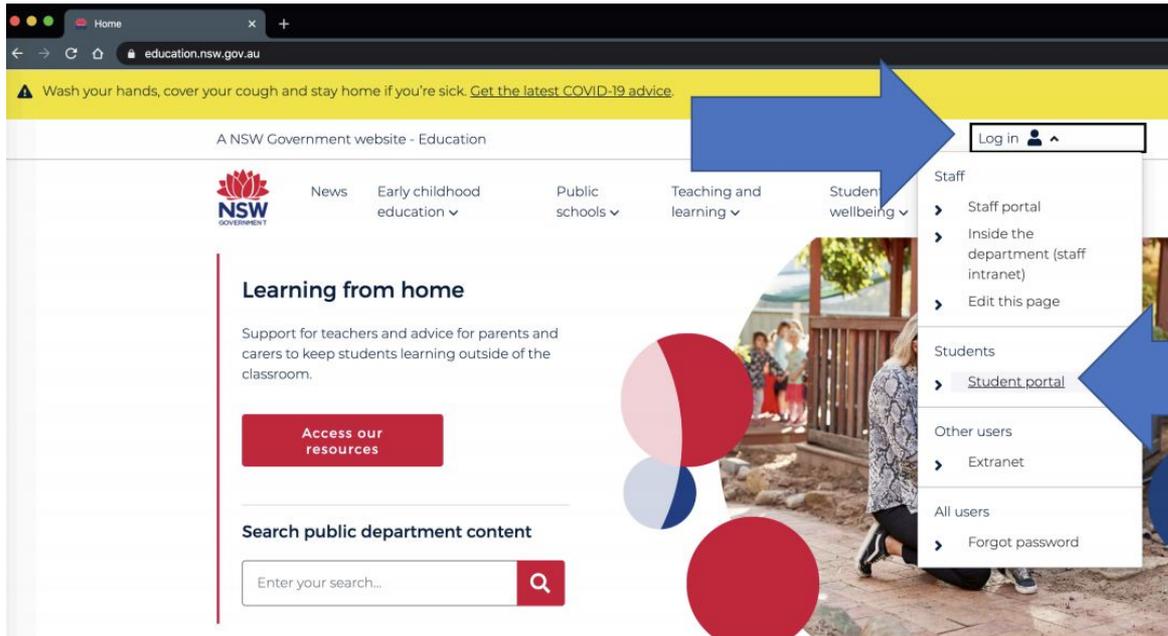
Google Classroom

Option 1: *Using a Laptop or Desktop*

Option 2: *Using an iPad or Android*

Step 1: Using a Laptop or Desktop

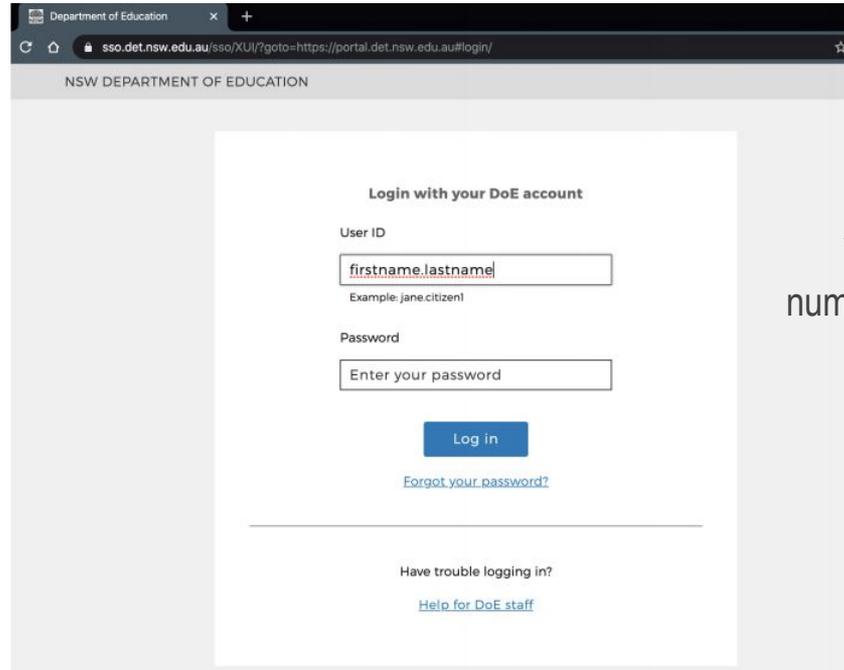
Go to <https://education.nsw.gov.au/>. Click on **Log in** and a drop down box will appear. Then click on Student Portal.



The screenshot shows a web browser window with the URL education.nsw.gov.au. A yellow banner at the top contains a COVID-19 warning. Below the banner, the text "A NSW Government website - Education" is displayed. The NSW Government logo is on the left, and a navigation menu includes "News", "Early childhood education", "Public schools", "Teaching and learning", and "Students wellbeing". A "Log in" button with a user icon and a dropdown arrow is highlighted with a blue arrow. The dropdown menu is open, showing options for "Staff" (Staff portal, Inside the department (staff intranet), Edit this page), "Students" (Student portal), "Other users" (Extranet), and "All users" (Forgot password). A second blue arrow points to the "Student portal" option. Below the navigation, there is a "Learning from home" section with a red "Access our resources" button and a search bar for public department content.

Step 2: Using a Laptop or Desktop

Use your department username and password to login. If you do not know these please contact your teacher.



The screenshot shows a web browser window with the URL `sso.det.nsw.edu.au/sso/XUI/?goto=https://portal.det.nsw.edu.au/#login/`. The page header reads "NSW DEPARTMENT OF EDUCATION". The main content area is titled "Login with your DoE account" and contains the following fields and elements:

- User ID:** A text input field containing the placeholder text "firstname.lastname". Below it, an example is provided: "Example: jane.citizen".
- Password:** A text input field with the placeholder text "Enter your password".
- Log in:** A blue button.
- Forgot your password?:** A blue hyperlink.
- Have trouble logging in?:** A blue hyperlink labeled "Help for DoE staff".

Your child may have a number/s after their last name

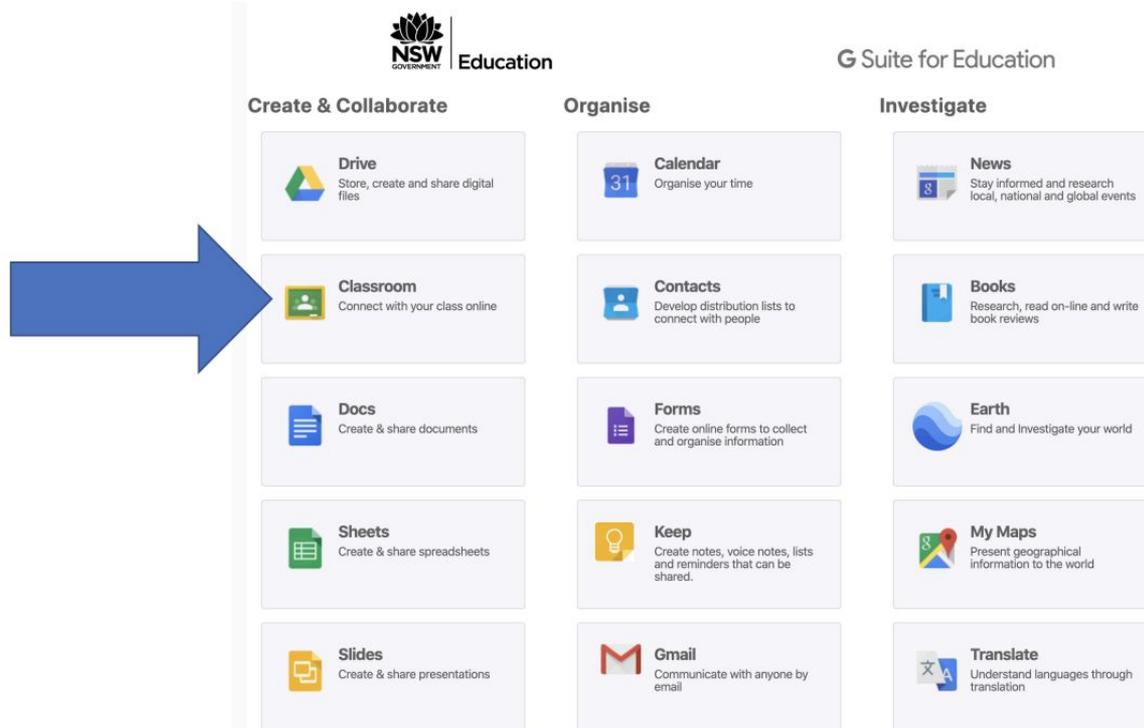
Step 3: Using a Laptop or Desktop

Click on **GSuite** in Quick Access or in the Learning tab.

The image shows a school dashboard interface. On the left is a vertical sidebar with navigation options: Home, Email, Oliver Library, Help, Secret Questions, Change Colours, and Sign Out. At the top right, a blue notification bar states "You have 1 unread notifications" with a link to view them. The main content area is divided into several sections: a Search bar with the Google logo; a Quick Access section containing icons for GSuite, Microsoft Office 365, Premier's Reading Challenge, Everyday Maths Hub, and Student Voices; and a Learning tab which is currently selected and expanded. The Learning tab lists several resources: G Suite (Google Apps for Education), Microsoft Office 365, Premier's Reading Challenge, ABC Learn Online - Count Us In, BBC - Games, and eSafety Kids. A "Show more" link is at the bottom of the Learning tab. A "My bookmarks" section is also visible, with a "Create new list" button. Two large blue arrows are overlaid on the image: one points from the left sidebar towards the GSuite icon in the Quick Access section, and the other points from the right towards the Learning tab.

Step 4: Using a Laptop or Desktop

On this page, click on **Classroom**.

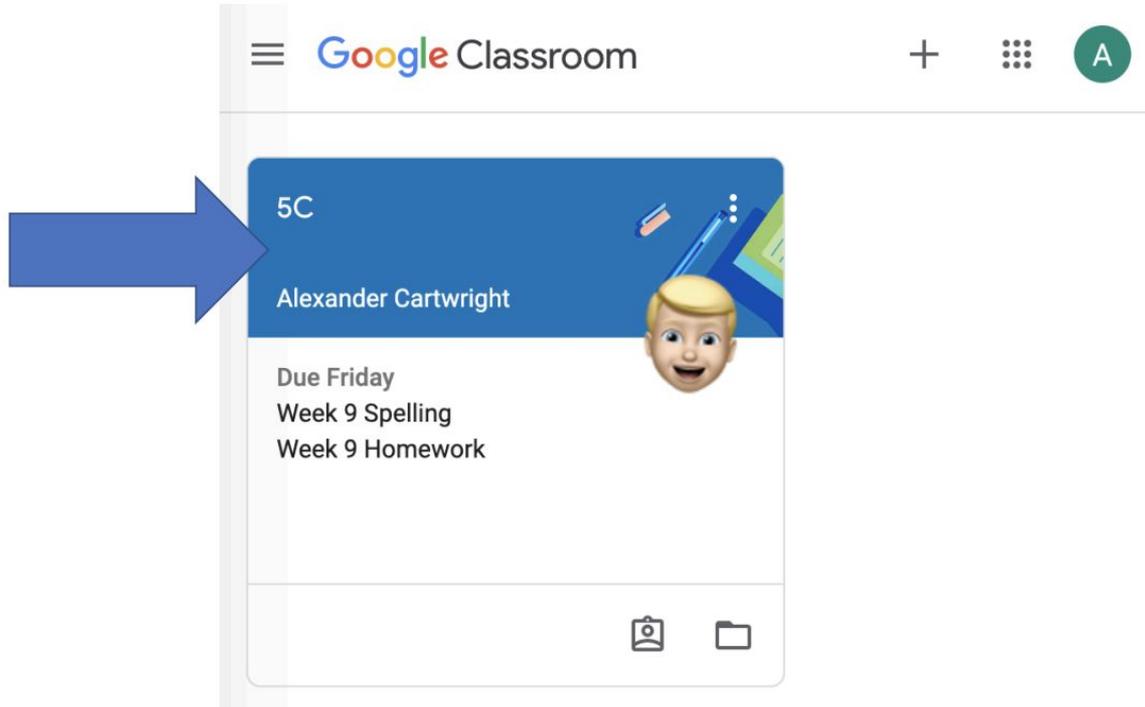


The screenshot displays the NSW Education G Suite for Education dashboard. At the top, the NSW Government Education logo is on the left, and the G Suite for Education logo is on the right. The dashboard is organized into three columns: 'Create & Collaborate', 'Organise', and 'Investigate'. A large blue arrow points to the 'Classroom' icon in the 'Create & Collaborate' column.

NSW Government Education	G Suite for Education
Create & Collaborate	Organise
 Drive Store, create and share digital files	 Calendar Organise your time
 Classroom Connect with your class online	 Contacts Develop distribution lists to connect with people
 Docs Create & share documents	 Forms Create online forms to collect and organise information
 Sheets Create & share spreadsheets	 Keep Create notes, voice notes, lists and reminders that can be shared.
 Slides Create & share presentations	 Gmail Communicate with anyone by email
	Investigate
	 News Stay informed and research local, national and global events
	 Books Research, read on-line and write book reviews
	 Earth Find and Investigate your world
	 My Maps Present geographical information to the world
	 Translate Understand languages through translation

Step 5: Using a Laptop or Desktop

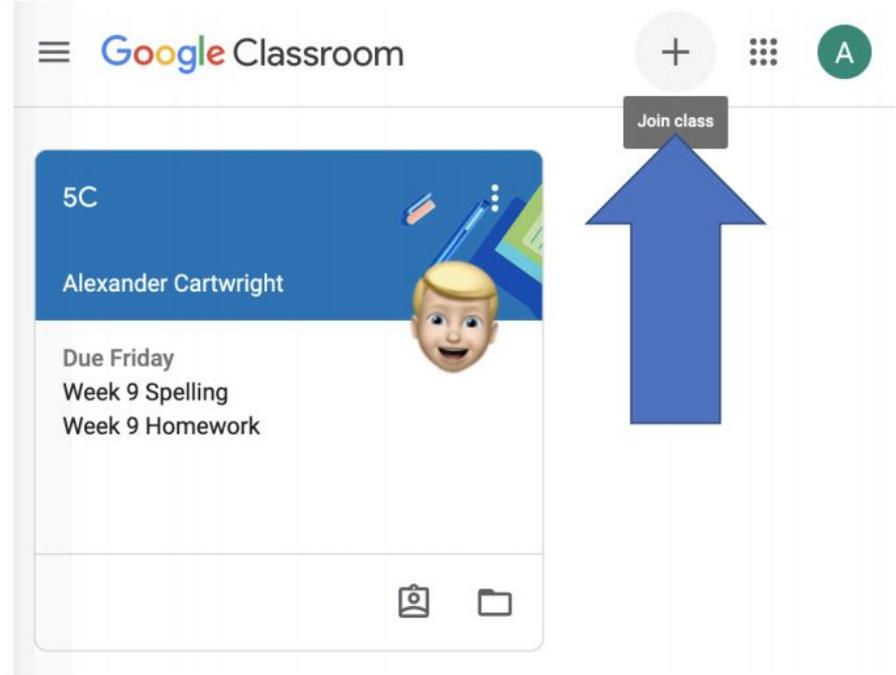
If you have logged on before, your class will be here. Click on the class to access.



Step 6: Using a Laptop or Desktop

If you have not logged on before, you will need to click on the + sign in the top corner and **Join class**.

If you do not have your class code, contact your teacher.



Step 1: Using an iPad or Android

Install all four applications to your device.



Google Drive



Google Docs



Google Slides



Google Classroom

Step 2: Using an iPad or Android

Click on the **Google Drive** application.

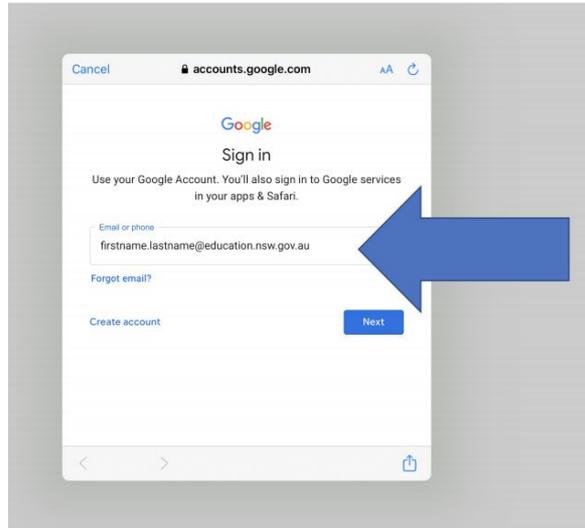
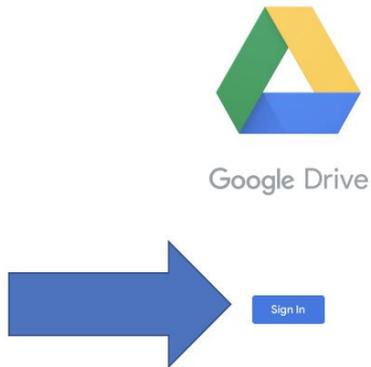


Step 3: Using an iPad or Android

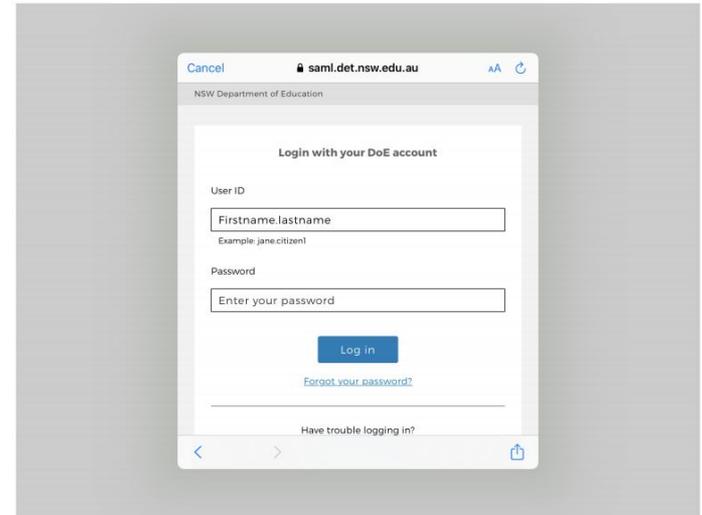
Click Sign in. Students email address is the same as their school computer login.

firstname.lastname(number if they have one)@education.nsw.gov.au

Contact your teacher if you do not know this.



You will be required to enter the username/password again.



Step 4: Using an iPad or Android

Once signed in, all four Google G Suite apps will be ready for use. Open the **Google Classroom** app.



Step 5: Using an iPad or Android

If you have logged on before, your class will be here.



If you have not logged on before, you will need to click on the + sign in the bottom corner to join the class.

